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ER-06/-84/1

Central Intelligence Agency
Washington, D.C. 20505

9 JAN 1984

Executive Director

NOTE FOR: Deputy Director for Administration
Deputy Director for Intelligence
Deputy Director for Operations
Deputy Director for Science and
Technology
Comptroller

SUBJECT: IC Staff Requests

The attached was born out of my concern that arrangements for CIA contributions to ad hoc studies managed by the IC Staff are sometimes made directly with CIA components and individual officers, resulting in "official" contributions lacking appropriate management review and coordination. By making the Planning Staff the focal point for such requests, we can at least ensure appropriate visibility within the Agency and, perhaps, avoid involvement in some marginal efforts.

To make the arrangement work, I would appreciate your apprising the Planning Staff of any requests for contributions to studies or reviews of position papers coming directly to your organization.

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Attachment

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(6 January 1984)

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ER-061-84

Central Intelligence Agency



Washington, D.C. 20505

9 JAN 1984

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NOTE FOR: [REDACTED]

Director, IC Staff

SUBJECT: Focal Point for Ad Hoc Support from CIA

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In reviewing CIA's participation over the last year in NSC-mandated studies and in ad hoc Intelligence Community working groups, we conclude that we need a more centralized way of organizing our efforts so that our contributions are as complete and timely as possible. A single point of entry and tasking in the Agency will ensure that all appropriate bases are touched and that references to CIA positions on given facets of a problem reflect true organizational deliberation. This is especially important with regard to our interaction with the CIPC and the ICS Planning and Policy Staff.

It would be particularly helpful to me if you would arrange for ICS elements to request ad hoc CIA support to study efforts through my Planning Staff. This would include requests for CIA participants, substantive intelligence contributions, data on CIA resources and capabilities, and Agency coordination or comment.

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[REDACTED] of that staff will have primary responsibility for arranging and coordinating CIA participation. His knowledge of the Agency and the ICS should serve us both well in this regard. [REDACTED] can be reached on [REDACTED]

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This procedure does not extend, of course, to the regular business conducted between DCI Committee staffs and their respective CIA members. (CIPC matters should continue to be referred directly to my office.) Nor does it extend to the day-to-day contacts between your budget staff and our Comptroller's office or to your dealings with the NIC. Rather, our purpose is to avoid piecemeal approaches -- and, by extension, incomplete or inappropriate responses -- to ad hoc, Community-level projects.

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